

REMINGTON TRAILS II TOWNHOME ASSOCIATION
ALTERATIONS & ADDITIONS APPLICATION

Revised June 15, 2022 DO NOT USE OLD FORMS PRIOR TO THIS DATE

HOMEOWNER: _____ DATE: _____

ADDRESS: _____ PHONE: _____ Email _____

DESCRIPTION OF IMPROVEMENT: _____

DIMENSIONS: _____ SUPPLIER _____

APPROXIMATE COST: _____ J.U.L.I.E. DIG # _____

Work to be done by homeowner? (check here) Work to be done by contractor? Fill in below.
Contractor Name _____ Contractor phone number _____
Contractor must provide copy of Liability and Workman's Comp insurance. Attach to this request

PLEASE BE SURE THIS ADDITION CONFORMS WITH ANY REQUIREMENTS SET FORTH BY THE VILLAGE, COUNTY, STATE, ETC., AND THAT ANY NECESSARY PERMITS HAVE BEEN OBTAINED PRIOR TO INSTALLATION.

- A SKETCH OF ALL IMPROVEMENTS MUST BE ATTACHED TO THE APPLICATION TO SHOW LOCATION AND DIMENSION RELATIVE TO EXISTING STRUCTURES.

AS OF THE APPROVAL DATE OF THIS ALTERATION, I ACCEPT FULL RESPONSIBILITY FOR THE ALTERED AREA AND WILL MAINTAIN IT IN A SAFE AND PRESENTABLE CONDITION. **See Special Notes at bottom of next page.**

SIGNATURE _____ DATE _____

Homeowner, PLEASE RETURN TO: Remington Trails 2, c/o ACM Management, 650 Warrenville Rd, Suite 400, Lisle, IL 60532 Phone: 630-620-1133 Email: customer care@acmweb.com Fax=630-963-5189

FOR INTERNAL USE ONLY

DATE RECEIVED: _____

Signature required by TWO (2) Board members.

DATE APPROVED: _____ By: _____

DATE APPROVED: _____ BY: _____

Sign, print name and title.

If request rejected,

REASON FOR DISAPPROVAL: _____

FINAL INSPECTION BY: DATE:

Special Notes:

NO WORK CAN BE STARTED WITHOUT APPROVAL VIA THIS FORM.

ALL MODIFICATION OR ADDITIONS MUST CONFORM TO THE COLOR AND STYLE OF THE COMMUNITY.

FOR SATELLITE DISHES, PLEASE STATE SPECIFICALLY WHERE THE INTENDED INSTALLATION IS TO BE. Preferred location is back roof, not visible from the street. Mounting to side of the building or on your deck is NOT preferred.

RADON Mitigation Systems, see separate Document on Website or contact manager.

Required for patios, Plat of Survey. Contractor name, address and phone number. Contractor insurance. J.U.L.I.E dig number. Village Permit number. Also, material type, must be permeable. Color and style must be approved.

For any landscape addition, modification or removal. Must be approved before removal of any material. Agreement with adjoining neighboring unit is required.